**Display and display keys**

Contains several lines and pages providing information on calls and the functions accessible via the 6 keys associated with the words on the screen.

- **Transfer** keys pressing the key next to this allows you to program or change the transfer function.
- **Headset connected**.
- **Appointment programmed**.
- **Silent mode activated**.
- **Telephone locked**.
- **Intercom/Mute key**.
- **Hands-free/Loudspeaker key**.
- **Display keys** pressing a display key activates the function shown associated with it on the screen.

**Extension unit**

An extension unit can be fitted to your telephone. This provides additional keys which can be configured as function keys, line keys, call keys etc.

**Audio keys**

- **Hands-free/Loudspeaker key** to make or answer a call without lifting the receiver.
- **Pressing in loudspeaker mode (long press)**.
- **In-ear/on/off key**:
  - Pressing to answer calls automatically without picking up the receiver (Not available in 'safe' mode).

**Function keys and programmable keys**

- **Guide key**:
  - Used to obtain information on functions of the 'menu' page and to program keys associated with the display key associated with it on the screen.
- **Menu page**:
  - Contains all functions and applications accessible via the keys associated with the words on the screen.
- **Perso page**:
  - Contains call line keys (allowing supervision of calls) and programmable call keys (Not available in 'safe' mode).

**Navigation**

- **OK keys**:
  - Used to validate your choices and options while programming or configuring the system.
- **Left-right navigator**:
  - Used to move from one call to the other by pressing the display key associated with each call.
- **Up-down navigator**:
  - Used to scroll through the content of a page.
- **Terminal idle**:
  - Press this key to answer calls automatically (after picking up the receiver (Not available in 'safe' mode).

**Phone display**

- **Incoming call**.
- **Call in progress or outgoing call**.
- **Call on hold**.
- **Transfer icon**:
  - To switch from one call to the other by pressing the display key associated with each call.
  - Pressing the key next to this icon allows you to program or change the display key associated with each call.

**Customize your terminal**

The customization functions of the telephone are accessed from the 'menu' page.

**Modifying your personal code**

- **Phone**:
  - Used to reach the 'menu page'.
- **Password**:
  - Used to follow the instructions displayed on the screen.

**Lock / unlock your telephone**

- **Phone**:
  - Used to follow the instructions displayed on the screen.
- **Password**:
  - Used to follow the instructions displayed on the screen.

**Adjusting the audio functions**

- **Menu page**:
  - Contains all functions and applications accessible via the keys associated with the words on the screen.
- **Perso page**:
  - Contains call line keys (allowing supervision of calls) and programmable call keys (Not available in 'safe' mode).

**Adjusting screen brightness**

- **Contrast**:
  - To increase or decrease the contrast.
Using your telephone

Transfering a call
During a conversation, to transfer the call to another number:
- Dial the number you are calling
- Press the key associated with the type of diversion required (immediate, if busy, if no reply etc.)

Sending DTMF signals
During a conversation, you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely controlled answering machine. The function is automatically cancelled when you hang up.

Divert your calls to another number
- Press the key associated with the type of diversion required (immediate, if busy, if no reply etc.)

When you return, cancel all diversions
- Press the key next to 'cancel or deactivate the diversion' to activate

Voice message service
Consulting your voice mailbox
If the key flashes, a new voice message or a new text message has been received.
- Press the key next to 'consult voice or text message'

Directory
Certain features of this section depend on your telephony system, contact your installer or consult the appropriate user guide (*).

Using call by name
- Enter the first letters of the name*

Program your call keys
- Follow informations displayed on the screen

Make calls via your programmed call keys
- Find the correspondent you want to call from the programmed call keys
- Call the chosen correspondent

Guarantee and clauses
This document describes the services offered by the Alcatel-Lucent IP Touch 4028 Phone and 4029 Digital Phone Digital Phone set. Consult your installer. Waring: never plug your telephone in contact with water. To clean your telephone, you may however use a damp soft cloth. Never use solvents (trichlorethylene, acetone, etc.) which may damage the plastic parts of your telephone. Never spray it with cleaning products.

The ear piece and microphone area of the handset may attract metallic objects that may be dangerous for the ear.

The wording is not contractual and may be subject to change. Some functions of your telephones are controlled by a software key and the configuration of the unit.

EC countries: we, Alcatel-Lucent Enterprise, declare that the Alcatel-Lucent IP Touch 4028 Phone and 4029 Digital Phone Digital Phone products comply with the essential demands of Directive 1999/5/CE of the European Parliament and Council. A copy of the original of this declaration of compliance can be obtained from your installer.

Collection of these products at the end of their product life must be done selectively.

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